

Collection Intake Sheet

Sheet	of	.
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Date of Collection	Service	Offering Directed to
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Mark with X if entry is NOT a charitable donation

Name	Chq #	Address	Amount
Cheques			

Total cheques from previous sheet:	
Total Cheques:	

Name	100s	50s	20s	10s	5s	coin	Amount
Cash							

Totals from previous sheet:								
Totals:								
	x100	x50	x20	x10	x5	x1		
	\$	\$	\$	\$	\$	\$		
	Total Cash:							

We hereby certify that information on this sheet accurately represents the monies we collected and counted on behalf of Living Word Church of Jesus in Calgary during this collection.

Signature	Signature
Name	Name
Date	Date

Fill in on final sheet only

Total Collected:	
less Coin to Petty Cash:	
Total Deposited:	

